

EXHIBITOR VIP BADGE PICK UP REQUEST FORM

Badges will NOT be mailed before the show.

To assist you in gathering All your Booth Personnel Badges easily, please use the Exhibitor VIP Badge Pick Up process where all badges, badge holders and lanyards for your company will be grouped together and available for one person to pick up in one location. A quick and easy process.

BOOTH PERSON RESPONSIBLE FOR PICKING UP BADGES: *(Please print clearly)*

First Name: _____ Last Name: _____

Company: _____

Booth Number: _____ Cell Number: _____

Email: _____

★ Please have your ID and business card available to present when picking up booth badge/credentials.

Please check box in acknowledgment of the following: I understand as the Booth contact picking up all booth personnel badges/credentials, I will be responsible for making sure all booth personnel receive their badge/credentials and are aware that there will be a fee for any badge that needs to be *reprinted.

PLEASE SELECT YOUR PICK UP DAY:

Note: September 10 & 11, are Exhibitor Only registration days, badges are still available for pick up on all show days during published registration hours (September 12-14)

Pick up location: **The Georgia World Congress Center ~ room B308/309**

September 10 (1pm-4pm)
Exhibitor Only Registration

September 11 (9am-4pm)
Exhibitor Only Registration

September 12 (7:30am-4pm)
Open Registration

DEADLINE to schedule pick up: **August 25, 2017**

RETURN COMPLETED FORM TO: **Wendy Rochelle, Show Management – wrochelle@glass.org**

* **REPRINT FEES \$15** - If a badge is forgotten or lost and needs to be re-printed, this re-print fee will be required.